



## House Cook/Culinary Position

### Position Information:

Part-time salaried opening during UW-Madison academic session (32 weeks/year), great opportunity for a second income.

Very Flexible Work Schedule ~ 20 hours/ week (Monday – Thursday). **No work on weekends!**

Compensation:

- \$400 per week (\$20/hr) paid bi-weekly. Opportunity for pay/merit increase.
- Alumni event bonuses

### Position Summary:

The House Cook prepares quality meals to the residents of Babcock House (which is a student-run, off-campus housing cooperative at UW-Madison) and duties include planning, preparing lunches/dinners for 20-24 house residents daily Monday-Thursday. Position will report to the House Steward.

### Key Roles:

Plan menus, order supplies and prepare food.

- Plan, organize, and purchase groceries for 8 meals (4 lunches and 4 dinners) per week for 20-24 students, taking preferences and dietary restrictions into account.
  - Partially and/or fully complete meal preparations to the point that students can finish preparing in under an hour.
- Prepare and post a weekly meal schedule.
- Plan, organize, and purchase groceries for 1 small alumni annual event (Homecoming).
- Manage grocery procurement.
  - Purchase other food supplies and cookware online and/or in store as needed.
  - Determine lowest-cost purchasing to keep prices reasonable.
- Maintain a clean and sanitary kitchen
- Regularly communicate with House Steward.

### Qualifications:

Required-

- Previous education or cooking experience in a similar setting.
- Willingness to work with and effectively communicate to students

Preferred-

- ServSafe Certified



# BABCOCK HOUSE

## University of Wisconsin-Madison

Babcock House currently has a flexible culinary cook position opening for its 24-member student-run cooperative. This a fun and exciting rare opportunity working within a college student coed house. There is a total of 8 meals a week for the students which would be prepared by the house chef and then students would finish the cooking. An ideal candidate for this flexible part-time position will have experience in cooking for larger groups and enjoy working with college-aged students. Find the full position description here:

To apply, send cover letter, resume and two references who can attest to suitability for the position to Blake Johnson, Babcock House Steward ([brjohnson9@wisc.edu](mailto:brjohnson9@wisc.edu)). Applications accepted until position is filled. Interviewed applicants subject to background check.

- Questions may be directed to Blake Johnson, Babcock House Steward ([brjohnson9@wisc.edu](mailto:brjohnson9@wisc.edu)).